**LONDON BOROUGH OF BEXLEY**

**MARAC REFERRAL FORM**

Please note this form will be returned and the referral will not be processed unless completed in full and received with a completed DASH Risk Indicator Checklist.

Send this form securely to: marac@bexley.gov.uk

IT IS YOUR RESPONSIBILITY TO ENSURE THAT ANY ADULT AND CHILD SAFEGUARDING REFERRALS ARE COMPLETED AND INDICATED ON THIS FORM.

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| **SECTION A – Referring agency** |
| **Referring practitioner name** |  | **Referring agency** |  |
| **Telephone number** |  | **Email address** |  |
| **Postal address** |  |
| **Date of referral** | Click here to enter a date. | **Crime report number (if known)** |  |
| **Repeat referral?** | [ ]  Yes | [ ]  No | **If yes, date of last MARAC** | Click here to enter a date. |
| **Has victim been referred to MARAC in another area** | [ ]  Yes | [ ]  No | **If yes, where and when?** |  |

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| **SECTION 2 - Victim** |
| **Name** |  | **Age** |  |
| **Date of birth** |  | **Gender** | [ ]  Male | [ ]  Female |
| **Address** |  | **Telephone number** |  |
| **Relevant contact information (eg times to call, is the number safe to call)** |  |
| **Home owner details (eg Housing Association (specify if known), landlord, including contact details)** |  |
| **Victim’s first language, if not English** |  | **Does the victim require an interpreter?** | [ ]  Yes | [ ]  No |
| **GP’s details** |  | **Is the victim pregnant?** | [ ]  Yes | [ ]  No |
| **Occupation** (does LADO need to be considered?) |  | **Place of work** |  |
| **Is the victim aware of the MARAC referral** | [ ]  Yes | [ ]  No | **Has the victim consented to the MARAC referral? If no, Section 8 must be completed** | [ ]  Yes | [ ]  No |

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| **SECTION 3 - Diversity** |
| **Black and minority ethnic group** |  | **Ethnicity** |  |
| **Is a BME specialist required?** | [ ]  Yes | [ ]  No | **Disabled** |  |
| **Lesbian, gay, bisexual, transsexual** |  | **Any other information** |  |

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| **SECTION 4 – Perpetrator(s)** |
| **Name** |  | **Address** |  |
| **Date of birth** |  | **Age** |  |
| **Gender** | [ ]  Male | [ ]  Female | **Ethnicity** |  |
| **Relationship to victim** |  | **Occupation** (does LADO need to be considered) |  |

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| **SECTION 5 - Children** |
| **Name** | **DoB** | **Age** | **Address** | **Relationship to victim** | **Relationship to perpetrator** | **School / educational setting** |
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| **SECTION 6 – Additional Information** |  |
| **Reason for referral** | Professional judgement |[ ]  Escalation |[ ]  Visible high risk (14 or more ticks on DASH) |[ ]  Claire’s Law authorisation (police only) |[ ]
| **Number of ticks on DASH** |  | **Please ensure completed DASH is included with this form** |

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| **SECTION 7 – Reason for referral** |
| **Current incident** | Notes to include:* Date of incident and briefly what happened
* Why is this case high risk now?
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| Click here to enter text. |
| **Background** | Notes to include:* How long together?
* When separated?
* Over what period of time has abuse occurred and brief summary of what has occurred. (You do not need to list every incident, use ‘first’, ‘last’, ‘worst’ incidents).
 |
| Click here to enter text. |
| **Risks identified****(Please include if perpetrator has access to weapons, particularly firearms. Are they a firearms license holder?)** | [ ]  Substance misuse [ ]  Mental health [ ]  Animal cruelty [ ]  Strangulation [ ]  Pregnancy [ ]  Escalation [ ]  Threats to kill [ ]  Separation[ ]  Child contact [ ]  Weapons [ ]  Firearms [ ]  HBV | [ ]  Breach of Orders[ ]  Threats to commit suicide[ ]  Isolation[ ]  Harassment[ ]  Controlling/jealous[ ]  Sexual abuse[ ]  Financial issues[ ]  Cultural[ ]  Child protection[ ]  Stalking[ ]  Criminal history[ ]  Violent history |
| **Other (please specify)**Click here to enter text. |
| **Action taken at time of referral** | [ ]  IDVA referral[ ]  Child Protection referral safety planning[ ]  Police notified[ ]  Alarm[ ]  NCDV referral [ ]  Legal advice [ ]  999/101Adve[ ]  S-DASH completed (if yes please attach) |
| **Other (please specify)**Click here to enter text. |
| **Does the victim wish to report any offences disclosed in this referral to the police?** | Click here to enter text. |
| **Anything else you wish to note?** | Click here to enter text. |

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| **SECTION 8 – Information sharing without consent** |
| * Prevention / detection or crime and/or apprehension or prosecution of offenders (DPA, Sch. 29)
* To protect vital interests of the data subject; serious harm or matter of life or death (DPS, Sch. 2 & 3)
* For the administration of justice - u*sually bringing perpetrators to justice* (DPA, Sch. 2 & 3)
* For the exercise of functions conferred on any person by or under any enactment - *Police/Social Services* (DPA, Sch. 2 & 3)
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| **If no consent, on what legal basis is this referral being made?** | [ ]  In accordance with a court order?[ ]  Local Authority Enquiry under Care Act 2014[ ]  Prevention of abuse and neglect (The Care Act 2014)[ ]  Overriding public interest - *Common law*[ ]  Child protection - *Disclosure to Social Services or Police for the exercise of functions under the Children Act, where the public interest in safeguarding the child’s welfare overrides the need to keep the information confidential* (DPA, Sch. 2 & 3)[ ]  Right to life (Human Rights Act, Art. 2 & 3)[ ]  Right to be free from torture, of inhuman or degrading treatment (Human Rights Act, Art. 2 & 3) |
| **Balancing considerations** | [ ]  Pressing need[ ]  Respective risk to those affected[ ]  Public interest of disclosure[ ]  Duty of confidentiality | [ ]  Risk of not disclosing[ ]  Interest of another agency receiving information[ ]  Human Rights[ ]  Other |

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| **Comments** |
| Click here to enter text. |

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| **Line managers details** |
| Click here to enter text. |

**DASH Risk Identification checklist**

For use by IDVAs and other non-police agencies for identification of risks when domestic abuse, ‘honour’ based violence and / or stalking are disclosed. Agencies can complete this form or submit their own completed version.

Please explain that the purpose of asking these questions is for the safety and protection of the individual concerned.

Check the box if the factor is present . Please use the comment box at the end of the form to expand on any answer.

It is assumed that your main source of information is the victim. If this is not the case please indicate in the right hand column

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| **Question** | **Yes** | **No** | **Don’t know** | **State source of information if not the victim,****e.g. police officer** | **Comments** |
| Has the current incident resulted in injury?(Please state what and whether this is the first injury). |[ ] [ ] [ ]   |  |
| Are you very frightened? |[ ] [ ] [ ]   |  |
| What are you afraid of? Is it further injury or violence? (Please give an indication of what you think (name of abuser(s) ) might do and to whom, including children)  |[ ] [ ] [ ]   |  |
| Do you feel isolated from family/friends, ie does (name of abuser(s) ) try to stop you from seeing friends/family/doctor or others? |[ ] [ ] [ ]   |  |
| Are you depressed or having suicidal thoughts? |[ ] [ ] [ ]   |  |
| Have you separated or tried to separate from (name of abuser(s) within the past year? |[ ] [ ] [ ]   |  |
| Is there conflict over child contact? |[ ] [ ] [ ]   |  |
| Does ( ) constantly text, call, contact, follow, stalk or harass you?(Please expand to identify what and whether you believe that this is done deliberately to intimidate you? Consider the context and behaviour of what is being done.) |[ ] [ ] [ ]   |  |
| Are you pregnant or recently had a baby (within the last 18 months)? |[ ] [ ] [ ]   |  |
| Is the abuse happening more often? |[ ] [ ] [ ]   |  |
| Is the abuse getting worse? |[ ] [ ] [ ]   |  |
| Does ( ) try to control everything you do and/or are they excessively jealous? (In terms of relationships, who you see, being ‘policed at home’, telling you what to wear for example. Consider ‘honour’-based violence and specify behaviour).  |[ ] [ ] [ ]   |  |
| Has ( ) ever used weapons or objects to hurt you? |[ ] [ ] [ ]   |  |
| Has ( ) ever threatened to kill you or someone else and you believed them? (If yes, check who.)[ ]  You [ ]  Children [ ]  Other (please specify) |[ ] [ ] [ ]   |  |
| Has ( ) ever attempted to strangle/choke/suffocate/drown you? |[ ] [ ] [ ]   |  |
| Does ( ) do or say things of a sexual nature that make you feel bad or that physically hurt you or someone else? (If someone else, specify who.) |[ ] [ ] [ ]   |  |
| Is there any other person who has threatened you or who you are afraid of? (If yes, please specify whom and why. Consider extended family if HBV.) |[ ] [ ] [ ]   |  |
| Do you know if ( ) has hurt anyone else? (Please specify whom including the children, siblings or elderly relatives. Consider HBV.)[ ] Children [ ] Another family member[ ] Someone from a previous relationship[ ] Other (please specify) |[ ] [ ] [ ]   |  |
| Has ( ) ever mistreated an animal or the family pet? |[ ] [ ] [ ]   |  |
| Are there any financial issues? For example, are you dependent on ( ) for money/have they recently lost their job/other financial issues? |[ ] [ ] [ ]   |  |
| Has ( ) had problems in the past year with drugs (prescription or other), alcohol or mental health leading to problems in leading a normal life? (If yes, please specify which and give relevant details if known.)[ ]  Drugs [ ]  Alcohol [ ]  Mental health |[ ] [ ] [ ]   |  |
| Has ( ) ever threatened or attempted suicide? |[ ] [ ] [ ]   |  |
| Has ( ) ever broken bail/an injunction and/or formal agreement for when they can see you and/or the children? (You may wish to consider this in relation to an ex-partner of the perpetrator if relevant.)[ ]  Bail Conditions[ ]  Non Molestation/Occupation Order[ ]  Child contact arrangements[ ]  Forced Marriage Protection Order[ ]  Other |[ ] [ ] [ ]   |  |
| Do you know if ( ) has ever been in trouble with the police or has a criminal history? (If yes, please specify.)[ ]  DV[ ]  Sexual violence[ ]  Other violence[ ]  Other (please specify) |[ ] [ ] [ ]   |  |
| Total number of yes responses = Click here to enter text. |

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| **For consideration by professional:** Is there any other relevant information (from victim or professional) which may increase risk levels? Consider victim’s situation in relation to disability, substance misuse, mental health issues, cultural/language barriers, ‘honour’- based systems, geographic isolation and minimization. Are they willing to engage with your service? Describe below. |
| Click here to enter text. |
| **Consider abuser’s occupation/interests - could this give them unique access to weapons? Describe below.** |
| Click here to enter text. |
| **What are the victim’s greatest priorities to address their safety?** |
| Click here to enter text. |
| **Do you believe that there are risks facing the children in the family? Comment below.** |
| Click here to enter text. |
| **If yes, please confirm if you have made a referral to safeguard the children.** |
| **Date of referral** | Click here to enter a date. |

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| Date referral made | Click here to enter a date. |
| Signed (electronic signature if possible) |  |
| Name |  |
| Date |  |

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| Practitioner’s Notes |
| Click here to enter text. |